

From: Denise-T Page/R3/USEPA/US
Sent: 8/13/2012 6:57:03 AM
To: Mikal Shabazz/R3/USEPA/US
CC: Jacquelin Williams/R3/USEPA/US@EPA
Subject: Fw: Invoice Approval Reminder

FYI

Denise T. Page
Contracting Officer
Environmental Protection Agency
Region III
1650 Arch Street
Philadelphia, PA 19103
(215) 814-5195

----- Forwarded by Denise-T Page/R3/USEPA/US on 08/13/2012 06:56 AM -----

From: Group FMC-Customer@EPA
To: Denise-T Page/R3/USEPA/US@EPA
Date: 08/13/2012 12:58 AM
Subject: Invoice Approval Reminder

This reminder email is being sent to the Primary Approving Official for the invoice(s) referenced below, and separate info copies are being sent to the Alternate and the Contracting Officer (CO). If the Primary is not available, the Alternate should complete invoice approval.

Please use the Electronic Approval System (EASYLITE - http://ofmint.rtpnc.epa.gov/fmc2_prv/easylite.welcome) to complete invoice approval as soon as possible and no later than the PO Due Date(s) listed below.

If not received as such, a representative from RTP-FC's Contract Payment Section may contact the Primary and/or Alternate. Further, the CO will be contacted if there is still no response, in order to avoid late invoice payments, in accordance with the Prompt Payment Act. If you have questions, contact our Customer Assistance Support Staff at 919-541-1148 or by email at GROUP FMC-CUSTOMER. You may also contact the payment technician for your contract.

PASSWORD INFO:

Access the link below if your password is locked, expired or forgotten - http://ofmint.rtpnc.epa.gov/fmc2/easypass.easypass_welcome. For further assistance with ID and PASSWORD info, contact Mary Autry at 919-541-1533 or Diane Harris at 919-541-7569.

Thank you for your prompt assistance.

Role: CONTRACTING OFFICER
PO Due Date: 08/18/2012
Contractor: KEMRON ENVIRONMENTAL SERVICES, INC.
Contract/DO/Invoice: EPS30703/00035/SE1635-05F
Description: dimock residential groundwater site

intersection of PA Rte 29 at 2024
Dimock, Susquchanna, PA 18847
Invoice Amount: \$21,142.02
Invoice Date: 07/27/2012
RTP-FC Received Date: 07/30/2012